



MEMORANDUM

TO: Candidates for the City Council Election

FROM: Myrna Rios, City Clerk

DATE: April 1, 2022

SUBJECT: **New:** City of Austin E-Filing System for Campaign Finance Reporting

Pursuant to City Code, a candidate, officeholder, political committee, entity, or person required by City Code or state law to file a campaign finance report with the City Clerk shall file required reports. You are receiving this message because you are either filing campaign finance reports with our office or still have an “active” campaign treasurer form on file.

All reports and associated data are required to be submitted to the City Clerk using the City of Austin Electronic Filing System located at: <https://austintexas.ethicsefile.com/EthFile/>. The Clerk’s Office no longer accepts hard copy reports.

If you expect no further reportable activity to occur, the campaign treasurer may file a dissolution report which relieves the campaign treasurer of obligation of filing additional reports. Information on dissolving a campaign is available at <https://www.ethics.state.tx.us/forms/coh/cohfrm.php>. All reports including a dissolution report would be required to be filed electronically.

Attached is an informational flyer on the Electronic Filing System, instructions for requesting an account and dates for upcoming training sessions.

If you have questions you may email the Clerk’s Office at efiling@austintexas.gov or call 512-974-2210.